Esther Ruth Ofomana

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Professional Summary

A dedicated, TRCN-licensed Educator and School Administrator with over a decade of experience driving academic excellence and operational success in primary education. Proven track record in school leadership, curriculum development, and instructional management. Recognized specialist in early childhood literacy, foundational phonics, and holistic learner development. Expert at fostering collaborative environments among staff, parents, and students to build a supportive, values-driven school community.

Core Competencies

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  Educational Leadership: School Administration, Policy Implementation, Staff Supervision & Mentorship.
- **Curriculum & Instruction:** Foundational Literacy, Phonics Specialist, Lesson Planning, Student Assessments.
- **School Operations:** Classroom Management, Parent-Teacher Relations, Resource Allocation, Data-Driven Decision Making.
- **Certifications:** TRCN Licensed (Nigeria), TEFL Certified.

Professional Experience

Headmistress

2017 – 2023

Life Academy Nursery and Primary School – Abuja, Nigeria

- Directed daily academic and administrative operations, ensuring compliance with institutional standards and educational policies.
- Led, mentored, and evaluated a team of educators, organizing professional development workshops to elevate classroom instruction quality.
- Oversaw the design and implementation of an enriched primary school curriculum, with a strategic focus on accelerating foundational literacy and phonics.
- Cultivated strong, transparent partnerships with parents and community stakeholders to address student progress and enhance school engagement.

Classroom Teacher

2012 – 2017

Life Academy Nursery and Primary School – Abuja, Nigeria

- Delivered high-impact foundational instruction to primary learners, successfully managing classroom dynamics and student engagement.
- Developed and implemented targeted lesson plans to boost early childhood development and academic performance.

Educational Administrator / Teacher

January 2023 – July 2023

Emmanuel Anglican Nursery and Primary School – Abuja, Nigeria

- Monitored and analyzed student performance data to design targeted interventions for learners requiring additional literacy support.
- Collaborated with school management to streamline administrative workflows and organize school-wide academic and extra-curricular events.
- Maintained a structured, nurturing, and inclusive environment conducive to character development and academic growth.

Professional Homeschool Teacher & Online Tutor

2023 – Present

Private & Online Education Sector – Abuja / Remote

- Provide bespoke, high-quality home and online education tailored to individual student learning styles, focusing heavily on phonics and reading fluency.
- Design custom curriculum pathways that bridge learning gaps, leading to measurable improvements in student literacy outcomes.

Education & Credentials

Bachelor of Education (B.Ed.) in Educational Administration and Planning
University of Abuja | *Graduated: September 2023*
Classification: Second Class Honours (Upper Division)

TRCN License – Teachers Registration Council of Nigeria

TEFL Certification – Teaching English as a Foreign Language

Professional References

Available upon request.